

Adding Wamicodes [to your Email Signatures]

This document addresses how to configure email clients to send e-mails with your Wamicode in the Signature.

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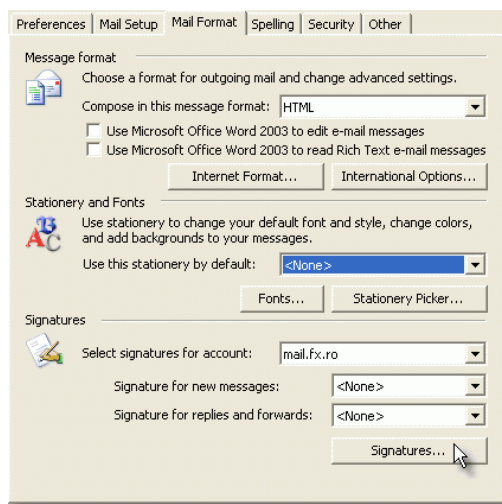
1 Microsoft Office Outlook 2003

1.1 Download your Wamicode and your Personal Link

1. Go to <http://www.wamicodes.com>
2. [Sign In](#) to download your WamiCode or [Register](#) if you haven't registered yet.
3. Click on the "Download your Wamicode" link on the WamiCode's menu, or use this [link](#).
4. Go to http://www.wamicodes.com/new_wamicodes/get_my_link.php and copy the text.

1.2 Creating a Signature

5. In the main Outlook window, on the **Tools** menu, click **Options**, and then click the **Mail Format** tab.
6. Under **Message format**, in the **Compose in this message format** list, click HTML.
7. Under **Signature**, click **Signatures**, and then click **New**.



8. In the **Enter a name for your new signature** box, type a name.
9. Under **Choose how to create your signature**, select the option you want.
10. Click **Next**.
11. Click **Advanced Edit**.
12. When the dialog box appears cautioning you that an editor not part of Microsoft Office Outlook will open, click **Yes**.
13. Design your signature.
14. When you are ready to insert a picture or logo, on the **Insert** menu, point to **Picture**, and then click **From File**. Select your WamiCode File.
Note: If you are designing your signature in Word, make sure that you press SHIFT+ENTER at the end of each line of text. If you press only ENTER, Outlook inserts your signature so that the recipient sees your signature in double-spaced format.
15. Select your wamicode and click the button that looks like a key chain. Under Address, copy the one that you got at step 4.
16. Close the advanced editor, making sure that you click **Yes** to save your changes.
17. When you finish editing the new signature, click **OK**.

1.3 Automatically insert the signature in all new messages

18. From the main Microsoft Outlook window, on the Tools menu, click Options, and then click the Mail Format tab.
19. In the Compose in this message format list, click the message format that you want to use the signature with.
20. Under Signatures, select an e-mail account, and then choose the signatures that you want to use for new messages and for replies and forwards. You can use a different signature for each.

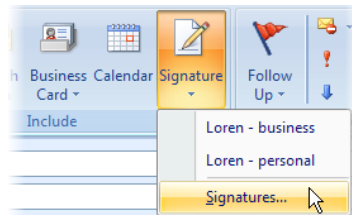
2 Microsoft Office Outlook 2007

2.1 Download your Wamicode and your Personal Link

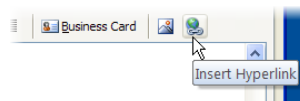
1. Go to <http://www.wamicodes.com>
2. [Sign In](#) to download your WamiCode or [Register](#) if you haven't registered yet.
3. Click on the "Download my Wamicode" link on the WamiCode's menu, or use this [link](#).
4. Go to [Utilities](#) and click on "Get my Wamicode Data Link". Copy the text that appears.

2.2 Creating a Signature

5. In a new message, on the **Message** tab, in the **Include** group, click **Signature**, and then click **Signatures**.



6. On the **E-mail Signature** tab, click **New**.
7. Type a name for the signature, and then click **OK**.
8. In the **Edit signature** section, click **Insert Picture**.
9. Browse to the Wamicode file you downloaded, click to select it, and then click **Insert**.
10. In the **Edit signature** area, select the WamiCode you just inserted.
11. Click the **Insert Hyperlink** button on the toolbar in the Edit signature area.



12. Make sure that the **Link to:** column has **Existing File or Web Page** selected.
13. Copy and paste the address you obtained in step 4 into the **Address:** box. Do not put anything in **Text to Display**.
14. Click **OK** to finish with inserting the hyperlink, and **OK** to finish editing the signature.

2.3 Automatically insert a signature in all new messages

15. In a new message, on the **Message** tab, in the **Include** group, click **Signature**, and then click **Signatures**.
16. Under **Choose default signature**, in the **E-mail account** list, click an e-mail account with which you want to associate the signature.
17. In the **New messages** list, select the signature that you just created.
18. If you want a signature to be included in message replies and in forwarded messages, in the **Replies/forwards** list, select the signature. If not, select **none**.
19. Click **OK**.

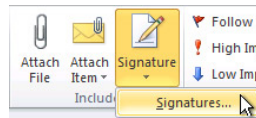
3 Microsoft Office Outlook 2010



3.1 Download your Wamicode and your Personal Link

1. Go to <http://www.wamicodes.com>
2. [Sign In](#) to download your WamiCode or [Register](#) if you haven't registered yet.
3. Click on the “Download my Wamicode” link on the WamiCode's menu, or use this [link](#).
4. Go to [Utilities](#) and click on “Get my Wamicode Data Link”. Copy the text that appears.

3.2 Creating a Signature

5. Open a new message. On the **Message** tab, in the **Include** group, click **Signature**, and then click **Signatures**.



6. On the **E-mail Signature** tab, click **New**.
7. Type a name for the signature, and then click **OK**.
8. In the **Edit signature** box, type the text that you want to include in the signature.
9. Click **Picture** , browse to a the wamicode you downloaded in step 3, click to select it, and then click **OK**.
10. Click **Insert Hyperlink** , type in the address you obtained in step 4 and then click **OK**.
11. To finish creating the signature, click **OK**.

3.3 Automatically insert a signature in all new messages



12. On the **Message** tab, in the **Include** group, click **Signature**, and then click **Signatures**.
13. Under **Choose default signature**, in the **E-mail account** list, click an e-mail account with which you want to associate the signature.
14. In the **New messages** list, select the signature that you just created.
15. If you want a signature to be included when you reply to or forward messages, in the **Replies/forwards** list, select the signature. Otherwise, click **(none)**.

4 Google Gmail

4.1 Download your Wamicode and your Personal Link

1. Go to <http://www.wamicodes.com>
2. [Sign In](#) to download your WamiCode or [Register](#) if you haven't registered yet.
3. Go to [Utilities](#) and click on “Get my Wamicode Image Link”. and copy the output text.
4. Go to [Utilities](#) and click on “Get my Wamicode Data Link”. Copy the text that appears.

4.2 Adding your WamiCode to your Signature

5. In Gmail window, click **Settings**
6. Under **General** Tab, you will see a box named **Signature**. Select the **email address** you wish to add your signature to.
7. Your signature (if you had one) will be visible in the box below.
8. Click on the **Insert Image**  and under **Image Url** copy the text obtained in **step 3**.
9. Select the code you just inserted and click on **Link** 

10. Do not write anything under **Text to Display**. Under **Web Address** copy the text obtained in **step 4**.
11. Click **OK** to save the Hyperlink.
12. Click **Save Changes** to save your Signature.

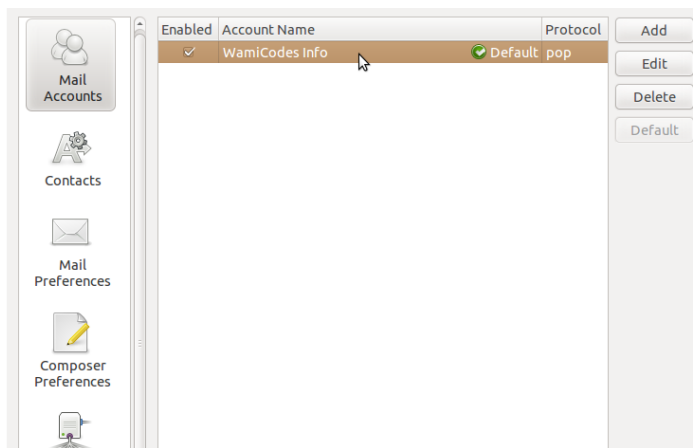
5 Evolution Mail & Calendar

5.1 Download your Wamicode and your Personal Link

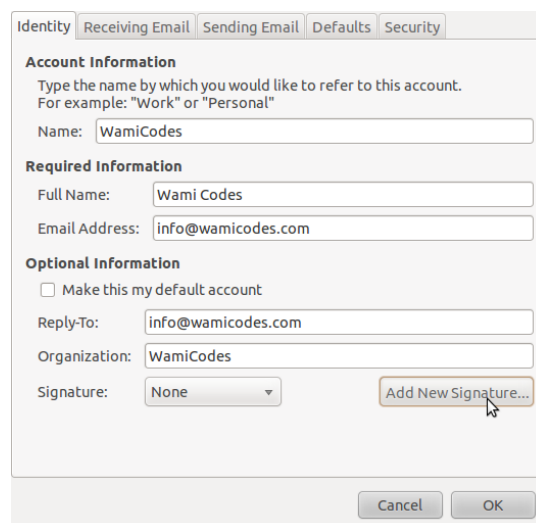
1. Go to <http://www.wamicodes.com>
2. [Sign In](#) to download your WamiCode or [Register](#) if you haven't registered yet.
3. Click on the "Download my Wamicode" link on the WamiCode's menu, or use this [link](#).
4. Go to [Utilities](#) and click on "Get my Wamicode Data Link". Copy the text that appears.

5.2 Creating a Signature

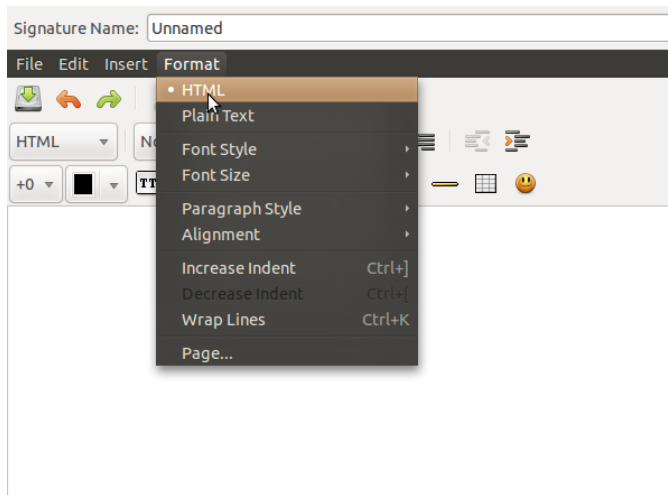
5. On Evolution main window, click on **Edit**, and then click **Preferences**.
6. A new window will pop up and you will see the list of your accounts. Click once on the account you wish to work on and then click the **Edit** button.



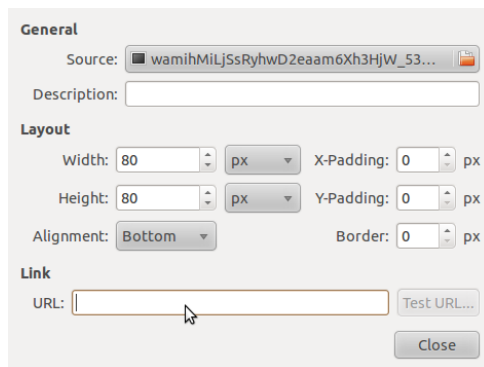
7. At the bottom of the **Identity** tab you have a drop down menu with available signatures. I assume you have no signatures created so far so we click on the **Add new signature** button.



8. Yet another window will pop up with the **Signature Editor**. Under **Format** tab, select **HTML**.



9. Click **Insert > Picture**, browse to the wamicode you downloaded in step 3, click to select it, and then **OK**.
10. Click on the Wamicode you just inserted. Then **right click** on it and select **Properties > Image**.
11. A new window will appear. Under **URL** copy the text obtained in **step 4**. Then **Close**.



12. Click on **File > Save and Close** to save your Signature. Then, **select** the signature you just created under **Signature** and **Close** to go back to Evolution main screen.

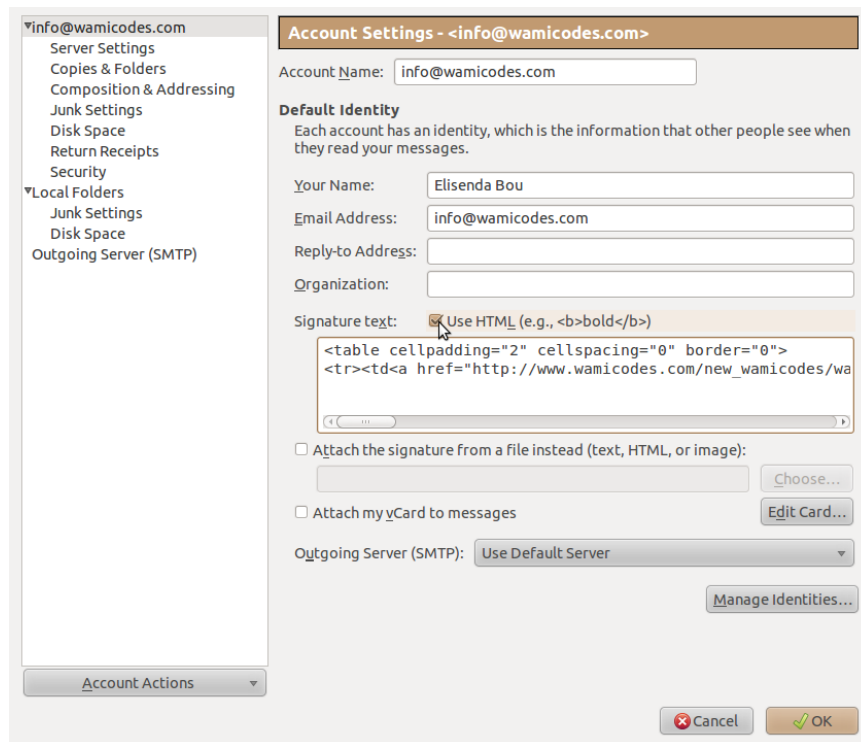
6 Mozilla Thunderbird

6.1 Download your HTML signature

1. Go to <http://www.wamicodes.com>
2. [Sign In](#) to download your WamiCode or [Register](#) if you haven't registered yet.
3. Go to [Utilities](#) and click on "Get my HTML Signature" and copy the output text.

6.2 Creating a Signature

4. On Thunderbird main window, click on **Edit**, and then **Account Settings**.
5. Under **Signature text**, mark the checkbox **Use HTML** and add the text obtained in **Step 3** to the box below.



6. Replace with **your data**:

- Surname Name
- Email: address@email.com
- Phone: 000000000
- `www.yoursite.com`

7. Click **OK**